

**INTERLOCAL AGREEMENT
CONSOLIDATION OF IT RESOURCES IN NASSAU COUNTY, FLORIDA**

THIS INTERLOCAL AGREEMENT is made and entered into at Nassau County, Florida this **9th** day of April, 2012 by and between the Nassau County Board of County Commissioners ("BOCC") and the Nassau County Tax Collector ("TC"). These entities are referred to herein jointly as the "Parties" and each as "Party."

WHEREAS, Section 163.01, Florida Statutes, Florida Interlocal Cooperation Act of 1969, authorizes municipalities and counties to provide services and facilities through the use of cooperative agreements for the mutual advantage of each governmental entity; and,

WHEREAS, it is the intent of the Parties to utilize the powers and authority of the Florida Interlocal Cooperation Act of 1969 by the execution of this Interlocal Agreement; and,

WHEREAS, parties desire to contract with an IT Administration designated person ("Contractor") that will be responsible for the assisting with project management and assisting with the oversight of the consolidation of IT services.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants hereinafter contained, and other good and valuable consideration, it is agreed between the Parties as follows:

Section 1. Purpose

This Interlocal Agreement is entered into to assist in reviewing, recommending and implementing a consolidated approach to IT services in Nassau County. This includes the combination of services, software, hardware, and knowledge/expertise as needed. Consolidating these services will result in a cost savings to the county as a whole as well as the individual constitutional office(s). In addition, much of the duplication of services will be removed so that the network resources are better utilized and ultimately more cost effective for Nassau County as well as the local community.

Section 2. Scope of Services

Contractor shall provide the parties the IT Administration services outlined in the attached "Scope of Services, Exhibit 1", each as deemed necessary by the current BOCC IT Director. The Contractor shall remain an employee of the TC and shall continue to provide employment services primarily to the TC. While completing tasks on behalf of the BOCC, the Contractor shall follow all BOCC policies and procedures. The Contractor shall be available 24/7 to respond within 1 hour from notification of trouble calls on a rotating schedule coordinated with the current BOCC IT Director.

Section 3. Costs and Expenses

All costs and expenses are to be borne by the respective parties. The Contractor will remain under the full time employment of the TC while performing duties pursuant to this Agreement. The TC shall continue to pay personal service costs of the Contractor with the BOCC transferring funds as agreed so that the additional services provided by the Contractor to the BOCC are reimbursed to the TC accordingly.

Section 4. Term

This Agreement shall be effective upon execution by the Parties and upon filing of a certified copy with the Nassau County Clerk. This Agreement shall renew automatically and annually unless terminated by either party giving notice by written letter to the other party by July 1st of each year.

Section 5. Early Termination

Any Party may terminate this Agreement by giving ninety (90) days written notice to the other Party.

Section 6. Entire Agreement

This Interlocal Agreement embodies the entire understanding of the respective Parties hereto regarding the subject matter hereof, and there are no further or other agreements or understandings, written or oral, between the Parties relating to the subject matter hereof. Any amendments or modification to this Interlocal Agreement must be in writing, signed by all Parties, and recorded pursuant to Section 9 of this Agreement.

Section 7. Severability

If any provision of this Interlocal Agreement shall be held or deemed to be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision invalid, inoperative or unenforceable to any extent whatsoever.

Section 8. Applicable Law


This Interlocal Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

Section 9. Filing of the Interlocal Agreements

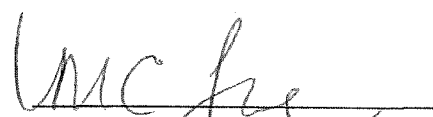
A certified copy of this Agreement and any amendments or modifications to this Agreement shall be filed with the Nassau County Clerk.

IN WITNESS WHEREOF, the parties have executed this Interlocal Agreement as of the day and year first stated above.

TAX COLLECTOR
NASSAU COUNTY, FLORIDA

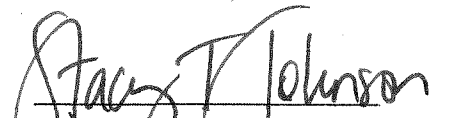


John M. Drew
Tax Collector




Witness Name:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



Stacy T. Johnson, Chair
Board of County Commissioners
Nassau County, Florida

EBK
4/11/12
ss
4/11/12



Witness Name:



**ATTEST AS TO CHAIRMAN'S
SIGNATURE ONLY**

Exhibit 1

Information Services departmental Responsibilities

- Assists in maintaining five (5)-year information technology plan.
- Reviews IT Projects for completeness and accuracy; evaluates and makes recommendations as appropriate; offers advice and assistance as needed.
- Interacts and communicates with staff, co-workers, County personnel, governmental agencies and the general public.
- Attends County training as required.
- Maintains County records in accordance with Florida Statutes.
- Reports to the IT Director on services performed.

Computer Systems and Software

- Serves as backup to support County / consolidated network to include end user support, backup management, virus/spyware management, and regular server / client maintenance.
- Serves as backup support for Library system including management of Library servers and end user systems.
- Monitors overall network to maintain availability to all users.
- Provides advice and assistance to Department Heads in technology related matters.
- Assists in monitoring the effectiveness of hardware and software in meeting the needs of the organization and its users. Recommends improvements to ensure that organizational and user requirements are met in a timely and effective manner.
- Assists in creating and maintaining network systems documentation.
- Assists with designing and updating of procedures in accordance with applicable statutes, rules and regulations to ensure effective and consistent information processing operations and safeguards the information resources.
- Provides technical support to County staff on new hardware and software systems and existing technology systems; coordinates technology user meetings.
- Makes recommendations to County IT Director about the purchase and distribution of all hardware, software and computer equipment for County departments.
- Assists in ensuring the needs of County departments are met in a cost effective manner.
- Implements performance management techniques for information technology, including performance measurements and best practices.

Telecommunications

- Shares responsibility of maintaining and supporting of VOIP systems for all county departments.
- Assists in configuring and maintaining switches, routers and print services.
- Supports County LAN / WAN infrastructure to provide connectivity for all county locations.
- Administers and coordinates with vendor to maintain the county fiber ring in optimum working condition.

800mhz Public Safety Radio System

- Supports the monitoring and maintenance of the County's 800 MHz radio communications system.
- Provides pager coverage for emergencies, twenty-four (24) hours per day, seven (7) days per week, including on-call rotation to ensure full coverage in coordination with the County IT Director.